

PART IV – Narrative Description of Our Activities

Legal Intervention in Domestic Abuse (LliDA) is a nonprofit organization that funds work within our community to prevent violence, empower those who otherwise feel they have no recourse, and increase an understanding of individuals' legal rights in relation to domestic abuse by funding legal professionals to provide free representation for victims of domestic abuse, stalking, and harassment.

We will serve victims of domestic abuse within Central Virginia, primarily in the counties of Henrico and Chesterfield and in the city of Richmond at no charge to them or their families. We have no current plans to expand beyond these areas but may in the future.

Initially, we will provide funding to legal professionals who will assist victims so that they don't have to face their abusers alone in court. This will provide them with knowledge of their legal options and requirements to bring their abusers to justice. We want to break the cycle of repeated abuse by obtaining protective orders for those who otherwise may not know where to begin, do not understand the process, and/or cannot afford legal representation to help them through the situation.

We will partner with shelters that provide victims of domestic abuse with a safe place to stay. We will also partner with the local courts to help with funding legal representation for victims of domestic abuse, stalking, and harassment.

We will fund legal professionals to provide victims with free representation in Central Virginia and 100% of all funds from all sources (donations, fundraising, and grants) will be used for tax-exempt activities and pay expenses for the organization..

We will not engage in financial transactions (for example, loans, payments, etc.) with any of our donors or any entities they own or control.

As an organization in its beginning stages, we envision the primary objectives of the corporation to be:

1. Funding work within our community to prevent and reduce future incidents of violence.
2. Empowering those who otherwise feel they have no recourse.
3. Increasing an understanding of individuals' legal rights in relation to domestic abuse, stalking, and harassment.
4. Funding legal professionals to provide free representation for victims of domestic abuse, stalking, and harassment.

Part V, 1a – Compensation and Other Financial Arrangements with Your Officers, Directors, Trustees, Employees, and Independent Contractors.

Board members will not be paid for their services as board members, but may be reimbursed for necessary and reasonable expenses while performing services and traveling on organization business.

IRS tax law allows a public charity 501(c)(3) to make payments to insiders as long as the amounts are reasonable, and the goods and/or services are actually rendered. When considering the implications of 1996 Congress enacted Section 4958 of the Internal Revenue Code which imposed a tax on “excess benefit” transactions, we conclude that the payments proposed to reimburse out of pocket expenses (with receipts provided) are not unreasonably high or excessive.

Part V, 3a - For each officer, director, trustee, highest compensated employees and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, hours worked and duties:

No officers, directors, or trustees will be compensated for serving on the board.

1. The duties of the President of the Board are found in the organization’s bylaws, Page 8, Paragraph 6, Section 6.04. The President will work about 10 hours per week.
2. The duties of the Vice President of the Board are found in the organization’s bylaws, Page 8, Paragraph 6, Section 6.05. The Vice President will work about 10 hours per week.
3. The duties of the Secretary of the Board are found in the organization’s bylaws, Page 8, Paragraph 6, Section 6.06. The Secretary will work about 5 hours a week.
4. The duties of the Treasurer of the Board are found in the organization’s bylaws, Page 8, Paragraph 6, Section 6.07. The Treasurer will work about 5 hours a week.

The Board of Directors is made up of people who are familiar with domestic abuse and what is needed to help others who are in need due to domestic abuse, stalking, and harassment. The board is excited to be able to work with legal professions to help victims find justice and to free them from the abuse.



President:

Charles Rose III

**Attachments to Form 1023 for IRS 501c3 Exemption Application
Legal Intervention in Domestic Abuse (LiDA)**

EIN: 83-0887100

10307 W. Broad St., Ste. 287
Glen Allen, VA 23060
No compensation
10 hours per week

Mr. Rose is an influential leader in the community with strong business skills. He will be a strong leader to help the organization gain traction and raise funds to accomplish the non-profit mission.



Vice President:

Brett Stanley
10307 W. Broad St., Ste. 287
Glen Allen, VA 23060
No compensation
10 hours per week

Mr. Stanley has a strong business background and has worked extensively with non-profit organizations as a volunteer. He will be instrumental in keeping the organization on track to meet its goals.



Secretary:

Julia Hatcher
10307 W. Broad St. Ste. 287
Glen Allen, VA 23060
No compensation
5 hours per week

Mrs. Hatcher has a strong background in women's issues having raised her son on her own as a single mother. Her computer skills and knowledge of systems will help the organization implement the controls needed to keep the organization on track.



Treasurer:

Thomas Shoemake
10307 W. Broad St. Ste. 287
Glen Allen, VA 23060
No compensation
5 hours per week

Mr. Shoemake has an education- based knowledge of accounting practices and a strong business and organization background. He will be instrumental in implementing systems and organization structure that will keep the non-profit in line with both 501(c)(3) regulations and IRS requirements.

Resumes are attached for all directors.

Part V, 5a – Have you adopted a conflict of interest policy consistent with sample conflict of interest policy in Appendix A to the instructions? If yes, provide a copy and explain how the policy has been adopted such as by resolution of your governing body.

Yes. The board of directors of this organization has adopted a Conflict of Interest Policy, which is attached to this Form 1023 Exemption Application. This policy is based on the sample conflict of interest policy contained in Appendix A of the official instructions to IRS Form 1023. Article VI requires each interested party to annually sign a statement that affirms that such person received a copy of the conflict of interest policy, has read and understood it, agrees to follow it, and understands that the organization is charitable and in order to maintain its federal tax exemption, it must engage primarily in activities which accomplish one or more of its tax-exempt purposes. A copy of the Conflict of Interest Statement is attached.

Part VI, 1a – In carrying out your exempt purpose, do you provide goods, services, or funds to individuals? Describe each program that provides goods, services, or funds to individuals.

Yes. *Legal Intervention in Domestic Abuse (LiDA)* funds work within our community to prevent violence, empower those who otherwise feel they have no recourse, and increase an understanding of individuals’ legal rights in relation to domestic abuse by funding legal professionals to provide free representation for victims of domestic abuse, stalking, and harassment.

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Initially, we will provide funding to legal professionals to assist victims so that they don't have to face their abusers alone in court. They will provide victims with knowledge of their legal options and requirements to bring their abusers to justice. We want to break the cycle of repeated abuse by obtaining protective orders for those who otherwise may not know where to begin, do not understand the process, and/or cannot afford legal representation to help them through the situation.

Part VI, 1b – In carrying out your exempt purpose, do you provide goods, services, or funds to organizations? Describe each program that provides goods, services, or funds to organizations.

Yes. *Legal Intervention in Domestic Abuse (LiDA)* will partner with shelters that provide victims of domestic abuse with a safe place to stay. We will also partner with the local courts to help with funding legal representation for victims of domestic abuse, stalking, and harassment.

Part VIII, 4a – Attach a description of each fundraising program:

Mail solicitations: We will solicit funds for our program by sending promotional materials via mail. No representative materials regarding our mail fundraising program exist at this time.

Email solicitations: We will solicit funds for our program by sending promotional materials via email. No representative copies of these materials regarding our email fundraising program exist at this time.

Personal solicitation: We intend to raise funds from individuals, groups, and businesses by direct contact and through our website. We will invite individuals and groups with a commitment to our purposes and efforts to contribute to our organization. We do not have printed materials or brochures at this time. All donations will be solicited and recorded according to IRS codes.

Foundation grant solicitation: We intend to raise funds by applying for foundation grants from organizations that support the type of services we are providing.

Governmental grant solicitation: We intend to raise funds by applying for government grants that support our efforts.

Accept Donations on your Website: We will accept donations on our website at www.liida.org from those that support our efforts.

Part VIII, 4d – List all states and local jurisdictions in which you will conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization or another organization fundraises for you.

Legal Intervention in Domestic Abuse (LiDA) would be involved in fundraising for our own organization throughout Virginia, but because potential donors live across the United States, funds could potentially come from any state.

Part VIII, 13a – Do you or will you make grants, loans or other distributions to organization(s)?

We will partner with the following organizations:

1. Local Shelters
2. Local courts
3. Legal Professionals

Distributions to other organizations assisting us in conducting our mission will be documented with copies of receipts, letters, or other relevant documentation. According to our bylaws, all business including any distributions would have to be approved by the board of directors. The method of approval would be documented. Distributions to organizations have not yet occurred since the incorporation.

It is our intent that when we distribute through organizations, that they would be 501(c) (3) eligible if they were located in the United States, however, Revenue Ruling 68-489, 1968-2 C.B. 210 states that an organization will not jeopardize its exemption under Section 501(c) (3) of the code, even though it distributes funds to nonexempt organizations, provided it retains control and discretion over use of the funds for Section 501(c) (3) purposes.

An organization exempt from Federal income tax under Section 501(c) (3) of the Internal Revenue Code of 1954 distributed part of its funds to organizations, not themselves exempt under that provision. The exempt organization ensured use of the funds for Section 501(c) (3) purposes by limiting distributions to specific projects that are in furtherance of its own exempt purposes. It retained control and discretion as to the use of funds and maintained records establishing that the funds were used for Section 501(c) (3) purposes. Held: the distributions did not jeopardize the organization's exemption under Section 501(c) (3) of the Code.

Part VIII, 13b – Describe how your grants, loans, or other distributions to other organizations further your exempt purposes:

We plan to partner with the following organizations to carry out our exempt purpose:

1. Local shelters that provide victims of domestic abuse with a safe place to stay.
2. Local courts to help with funding legal representation for victims of domestic abuse, stalking, and harassment.
3. Legal professionals that agree to provide pro bono representation for victims.

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Any contributions to other organizations will only include funds necessary to carry out our mission as it has been described in the Narrative Description of Activities in Part IV. These contributions would be funds donated to organizations and the to pay for legal representation for victims of domestic abuse, stalking, and harassment which are capable of addressing the issues we address and provide the aid we seek to provide, in a more timely and effective manner than *Legal Intervention in Domestic Abuse (LliDA)* would be able to at the given time. The board of directors will conduct due diligence and maintain control of any funds contributed to any organization regardless of their exempt status and will comply with all applicable laws and guidelines to maintain and further our exempt status.

Part VIII, 13D – Identify each recipient organization and any relationship between you and the recipient organization:

We plan to partner with the following organizations to carry out our exempt purpose:

1. Local shelters that provide victims of domestic abuse with a safe place to stay.
2. Local courts to help with funding legal representation for victims of domestic abuse, stalking, and harassment.
3. Legal professionals that agree to provide pro bono representation for victims.

Part VIII, 13e – Describe the record you keep with respect to grants, loans and other distributions you make:

Legal Intervention in Domestic Abuse (LliDA) will maintain its financial records on QuickBooks or similar accounting software in accordance with general accounting principles for nonprofit organizations. Cash received is applied to Accounts Receivable ledger and cash distributed is recorded in Accounts Payable ledger. Likewise, organizations such as schools are required to maintain general accounting records and are required by *Legal Intervention in Domestic Abuse (LliDA)* to report on a regular/monthly basis as to how, when, and where funds were applied.

Part VIII, 13g – Describe your procedure for oversight of distributions that assures your resources are used to further your exempt purpose, including whether you required periodic and final reports on the use of resources.

General accounting methods are used, maintained, monitored, and audited on a regular/recurring basis. Likewise, any organization working on behalf of *Legal Intervention in Domestic Abuse (LliDA)* requires similar accounting methods. Various members of *Legal Intervention in Domestic Abuse (LliDA)* will maintain written and verbal contact with organizations beginning in Central Virginia, primarily in the counties of Henrico and Chesterfield and in the city of Richmond, with no plans to expand beyond Central Virginia at this time.

Part IX, 23 – Any expense not otherwise classified, such as program services (attach itemized list)

These figures are *projected, not actual*:

2018: Line 23: Program Services: \$25,000.

2019: Line 23: Program Services: \$125,000.

2020: Line 23: Program Services: \$125,000.

Narrative of Activities Questionnaire

Although not required, as a proactive attempt to reduce the workload on the part of the IRS agent who processes this application, we are providing answers to your activities questionnaire as part of our 501c3 application.

1. Please submit a complete copy of your original organizing document and any amendments that show proof of filing or adoption.

A copy of the filed, approved Articles of Incorporation is attached. *Legal Intervention in Domestic Abuse (LiDA)* was approved June 21, 2018, in the State of Virginia, ID Number: 0832991-4.

2. Provide a detailed description of our past, present, and future activities. In general, we should include:

a. What specific activities you conduct.

We have no past activities and are waiting for approval from IRS for present activities, but for the future, we will:

1. Fund work within our community to prevent and reduce future incidents of violence.
2. Empower those who otherwise feel they have no recourse.
3. Increase an understanding of individuals' legal rights in relation to domestic abuse, stalking, and harassment.
4. Fund legal professionals to provide free representation for victims of domestic abuse, stalking, and harassment.

b. Who participates in the activities?

Victims of domestic abuse, stalking, and harassment.

c. Where do you conduct these activities?

We will serve victims of domestic abuse within Central Virginia, primarily in the counties of Henrico and Chesterfield and in the city of Richmond at no charge to them or their families. We have no current plans to expand beyond these areas but may in the future.

d. When or how often do these activities occur?

We plan to conduct our mission in an ongoing manner, based on need and resources.

e. What fees, if any, are charged and how you determine them.

We do not plan to charge any fees for our services.

f. What percentage of your time and resources you spend on the activities?

One-hundred percent of our time that we can give to this organization and 100% of the funds that will become available over time will be spent to prevent and reduce future incidents of violence and to empower and increase the understanding of legal rights for victims of domestic abuse, stalking, and harassment. We will accomplish this by funding legal professionals to provide victims with free representation in Central Virginia.

3. Please provide your actual revenues and expenses for each year you completed or projections of your likely revenue and expenses for your current and future years for a total of three years of financial information.

These figures are projected as we have just started and have not completed a fiscal year:

2018: Projected Revenue: \$81,800
Projected Fundraising: \$1,000
Projected Professional Fees: \$4,000
Projected Program Services: \$25,000
Projected Salaries: \$30,000
Projected Occupancy: \$16,800
Projected Reserve: \$5,000

2019: Projected Revenue: \$208,300
Projected Fundraising: \$1,000
Projected Professional Fees: \$500
Projected Program Services: \$125,000
Projected Salaries: \$60,000
Projected Occupancy: \$16,800
Projected Reserve: \$5,000

2020: Projected Revenue: \$208,300
Projected Fundraising: \$1,000
Projected Professional Fees: \$500
Projected Program Services: \$125,000
Projected Salaries: \$60,000
Projected Occupancy: \$16,800
Projected Reserve: \$5,000

4. Do you or will you engage in financial transactions (for example, loans, payments, etc.) with any of your donors or any entities they own or control. If so, please provide a detailed description. (Do not include names of donors).

No, we will not.

Under penalties of perjury, I declare that I have examined this information, including accompanying documents, and, to the best of my knowledge and belief, the information contains all the relevant facts relating to the request for the information, and such facts are true, correct, and complete.

Thomas Shoemake, Treasurer

Date: